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Friday 27<sup>th</sup> September 2019

Dear Parents and Carers,

I am writing to inform you that I will be away from school for two weeks commencing Monday 30<sup>th</sup> September, due to a scheduled surgery. Mrs Morris will be covering the class until my return and Mrs Youngs will continue to support her.

I apologise for this prolonged absence and very much look forward to returning just before the October half term.

Kind regards

A handwritten signature in black ink that reads "Lovick". The script is cursive and fluid.

Mrs Lovick