



**WOODLANDS
PRIMARY
ACADEMY**
*Creative
Education
Trust*

27 September 2019

Dear Parent/Carer,

The dates of the parents' evenings this year will be Monday 14 October 2019 between 3.30 - 5.00pm and Wednesday 16 October 2019 between 3.30 - 7.00pm. Could you please indicate a time session you would prefer and then return the slip to your child's class teacher as soon as possible. If you have more than one child at Woodlands, we will try to ensure the appointments are spaced at convenient times. If you cannot attend either evening, please sign the slip below and also return to your child's teacher.

Many thanks

Miss V Simmons

Headteacher

.....
Pupil Name _____ Class _____
Sibling Name _____ Class _____
Sibling Name _____ Class _____

Monday 14 October 2019

I would prefer an appointment in the following time slot (please tick)

3.30-4.00pm 4.00-4.30pm 4.30-5.00pm

Wednesday 14 October

I would prefer an appointment in the following time slot (please tick)

3.30-4.00pm 4.00-4.30pm 4.30-5.00pm
5.00-5.30pm 5.30-6.00pm 6.00-6.30pm 6.30-7.00pm

I will not be able to attend the Parents Evening

Signed (Parent/Guardian) Date

.....
Pupil Name Class
Sibling Name Class
Sibling Name Class

An interview has been arranged with at
on

It is hoped that this appointment will be convenient.

