

CHURCH WALK
BRADWELL
GREAT YARMOUTH
NR31 8QQ

HEADTEACHER: JULIA HOWSE
T +44 (0)1493 665314
E enquiries@woodlandsprimaryacademy.org.uk
www.woodlandsprimaryacademy.org.uk



**WOODLANDS
PRIMARY
ACADEMY**
*Creative
Education
Trust*

Dear Parent/Guardian,

On Thursday 5 December 2019, the PTA will be holding a Christmas Disco for all pupils. There will be three separate sessions:-

Nursery, Reception 2.00 – 2.45 p.m.

Years 1, 2 & 3 4.00 – 5.30 p.m.

Years 4, 5 & 6 6.00 – 7.30 p.m.

There will be a fee of £2 per pupil which will include a packet of crisps, sweets and a soft drink. If pupils have any allergy concerns, please advise on the slip below.

Please complete the form below and return with cash payment (preferably in a marked envelope or money bag) by **Wednesday 27 November**.

Please note - Payments will **not** be taken on the door. If pre-payment has not been received, children will not be allowed to attend. Your child will only be permitted to attend the disco relevant to their year group, even if they have siblings in other years.

On arrival your child should enter the school through main reception. Please take your child's coat away with you and bring it back when you return to pick them up.

Children should be collected promptly at the end of their session from the back entrance of the hall (accessed via the playground). Pupils will be released only when a parent is present, unless you have indicated that you are happy for them to leave the premises without an adult. If your child will be collected by someone other than a parent/guardian, please indicate on the slip below.

We will only be able to hold the disco if we have enough parents to help us at each session. We need help with setting up, handing out snacks, supervising the disco and fun games and tidying up but you will always have the support of a school representative and PTA member. So, if you are DBS checked and available to help, please could you indicate on the return slip.

Yours sincerely,

The Parent and Teacher Association



Christmas Disco Thursday 5 December 2019

Pupil name:

Class:

Nursery, Reception 2.00 – 3.00 p.m.

Year 1, 2 & 3 4.00 – 5.30 p.m.

Year 4, 5 & 6 6.00 – 7.30 p.m.

I enclose payment of £2 per child

Please be aware that the above pupil has the following allergies:

.....
.....

My child will be collected by (name):

I am happy for my child to leave the school premises without an adult.

I have a valid DBS check and be will available to help at the
Nursery/Reception, Y1-Y3 or Y4-6 disco. [Please circle as appropriate]

Name (PRINT):

Signed: Date:

**Please return this slip with payment enclosed by
Wednesday 27 November 2019 at the latest.**