



WOODLANDS PRIMARY ACADEMY

Welcome to the **BREAKFAST & AFTER SCHOOL CLUB**

Our Breakfast and After School Clubs are available to all Woodlands Primary Academy pupils aged 4 to 11 years.

BREAKFAST AND AFTER SCHOOL CARE

WHEN?

Opening Times

Breakfast Club 7:30 – 8:25

After School Club 3:15 – 4:45pm or 3:15 – 5:45pm Monday to Friday

****Please collect your child promptly****

WHERE?

In the D.T. Room

WHO?

The After School Club Manager is Dominic Cook

WHAT ARE THE CHARGES FOR BREAKFAST CLUB?

7:30 – 8:25am = £4.40

7:45 – 8:25am = £3.20

8:00 – 8:25am = £2.00

WHAT ARE THE CHARGES FOR AFTER SCHOOL CARE?

3:15 – 4:45pm = £4.00

3:15 – 5:45pm = £6.50

All children attending must be registered.

Regular sessions to be arranged at time of registering.

Sessions attended will be put onto Parent Pay weekly.

Please notify the club if you need to cancel or amend previously arranged sessions.

Sessions cancelled with less than 24 hours notice will still be charged for.



WHAT DOES THE AFTER SCHOOL CLUB HAVE TO OFFER FOR MY CHILD?

STAFF

Children are supervised at all times by a team of qualified and experienced adults, who aim to encourage the children to participate in as many activities as possible, whilst respecting individual preferences. All staff are DBS checked and a First Aider is always present.

SETTLING IN PERIOD

The settling in period will vary from child to child. Parents are encouraged to spend time in the club with their children to help them feel happy and secure in their surroundings.

ACTIVITIES

The Club provides a stimulating environment for the children. There will be a range of activities designed to challenge and entertain the children as well as free play.



Activities include; Arts and Crafts, Construction Toys, Imaginative Play and Role Play Area, Books, Games, Puzzles, Computers, Outside Play & Team Games etc.

Children staying until 4:45pm will be given a snack at 4pm. Children staying until 5:45pm will be given a snack at 4pm and tea at 5pm.

HOMEWORK



Children are actively encouraged to complete their homework whilst at the Club and staff are happy to listen to children read, assist with learning spellings etc.



PARENT'S CONCERNS:

Staff will always be on hand and happy to discuss any queries or concerns and to talk to parents about their child's day.

IMPORTANT – Please Note:

- Only specified adults will be allowed to collect your child. Should it be necessary for someone else to collect our child, the Club Manager should be informed as soon as possible in the form of a letter.
- All children must be registered with the Club before bookings can be taken. Non-attendance of sessions booked will be charged in full if less than 24 hours' notice is given. If you experience a problem with this arrangement, please contact the Manager.
- We are unable to care for sick children, please ensure that your child does not attend when unwell.
- Please note that there is a strictly **NO SMOKING** policy within the school grounds at all times.
- Details of all our policies and procedures including Safeguarding and Complaints are available on request or on the school website.

If you need to contact after school club between 3:15pm and 5:45pm please ring the after school club mobile: 07493 295030. Please contact the school office at all other times.

For more information or enrolment details please contact:-

Dominic Cook

Breakfast and After School Club Manager

Woodlands Primary Academy

Church Walk

Bradwell

Great Yarmouth

NR31 8QQ

Tel: 01493 665314

Email: enquiries@woodlandsprimaryacademy.org.uk

Website: www.woodlands.norfolk.sch.uk

