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**WOODLANDS  
PRIMARY  
ACADEMY**  
*Creative  
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11 June 2020

Dear parents and carers

I am very sorry to inform you that Mrs Tazmin Downing-Brinded, our Nursery Manager, has made the decision to leave Woodlands Primary Academy at the end of this academic year.

Although we will all be very sad to see her leave, she is leaving to start her teacher training, which is a big and very exciting step for her. We wish her lots of luck for all she does in the future, and thank her for all the hard work, supporting families and nurturing of children that she had done while at Woodlands.

Yours sincerely

Vicky Simmons  
Headteacher